

State of  
Washington  
House of  
Representatives



## **JOB ANNOUNCEMENT**

### **RESEARCH ANALYST HOUSE TECHNOLOGY, TELECOMMUNICATIONS, AND ENERGY COMMITTEE**

#### **WASHINGTON STATE HOUSE OF REPRESENTATIVES**

**POSITION:** The Washington State House of Representatives' Office of Program Research (OPR) is seeking candidates for the position of **RESEARCH ANALYST**. The person selected to fill this position will provide staff support to the **House Technology, Telecommunications, and Energy Committee**. This is a full-time, nonpartisan position and is exempt from civil service.

**DUTIES:** OPR provides nonpartisan staff support to the members and committees of the Washington State House of Representatives in Olympia. Duties include:

- Conducting policy and legal research and analysis.
- Analyzing proposed legislation and/or policy options.
- Drafting bills, amendments, and bill reports.
- Developing and evaluating policy options to assist House members in meeting their goals.
- Presenting and explaining proposed legislation and staff reports to committee members.
- Managing agendas, scheduling, and meetings of the committee at the direction of committee leadership.

#### **DESIRABLE QUALIFICATIONS:**

- **Experience with or knowledge of any of the following: (1) access, use, and regulation of technology and (2) policy and regulatory issues relating to (a) telecommunications and (b) energy availability, production, and conservation.**
- Proven ability to perform high quality, objective research and analysis in a position requiring high levels of self direction.
- Excellent analytical, written, oral presentation, and organizational skills.
- A proactive, creative, flexible, and service-oriented approach to work.
- Demonstrated ability to deal effectively with the complex, difficult situations that are common in the fast-paced, high pressure legislative environment.
- Willing to work the long, irregular hours that are common during a legislative session.

**EDUCATION:** Desirable education includes: a master's degree in public administration, business, economics, or allied field and/or a Juris Doctorate. Lawyers must hold membership in a state bar association.

**EMPLOYEE BENEFITS:** Employee benefits include: vacation and sick leave; paid state holidays; health, life and other optional insurance; retirement; social security; and military leave.

**SALARY:** Salaries for professional legislative staff are competitive. The specific salary will depend on the candidate's education and experience.

Applicants should submit a letter of interest, current resume, and examples of your writing. Applicants are encouraged to submit application materials as soon as possible. Screening will begin immediately, and selection of the successful candidate may occur prior to the application deadline. Please submit application materials by September 27, 2004 to the following address:

Staff Director  
Office of Program Research  
230 John L. O'Brien Building  
P.O. Box 40600  
Olympia, Washington 98504-0600

The Washington State House of Representatives is an equal opportunity employer. Persons with disabilities needing assistance in the application process, or needing this job announcement in an alternative format, should call (360) 786-7101 or TDD: 1-800-833-6388.